












A Student Guide to Being Successful During the College Closure

As students at Harlow College you are in a lucky position that so much of the delivery takes place using digital tools. This means you can continue to learn with your teacher whilst at home.

You now need to think about how you will learn over the next few weeks. You need to do the following things-

1.	Your teacher will send you work home via Showbie, QUBE, OneFile or email	   
2.	Ensure you have a suitable space at home and get yourself organised for learning so that you can continue to be successful in your college course.	
3.	Ensure you start your day by 09.30.	
4.	Your teacher will be available to support you during your usual lesson times and will be contactable via the methods above. You can also respond to your teacher and send your teacher completed work using those same tools.	   
5.	Set yourself a home routine and stick to this – you must continue to complete your college work at home and meet deadlines set by your tutor.	
6.	Ensure you have achieved the 4 steps to success for the day including your own improves.	
7.	Work for set times without distractions such as the TV or your phone and reward yourself with regular breaks.	
8.	Ensure that you have handed in work by set deadlines as directed by your tutors.	
9.	You will also have access to work on things like Padlet walls and OneDrive or actual web links to help you with your learning.	https://corbettmaths.com/
10.	If you are studying maths or English please use the links below to access a full range of support	<p>Maths http://padlet.com/harlowcollege/mathsrevision -</p> <p>FS English https://harlowcollege2.padlet.org/georgina_choat/FS</p> <p>GCSE English https://harlowcollege2.padlet.org/georgina_choat/Eng20</p>
11.	If you forget your Showbie or your Microsoft365 password or have any issues please contact the Digital Team	<p>speachey@harlow-college.ac.uk</p> <p>dmonk@harlow-college.ac.uk</p> <p>jbowman@harlow-college.ac.uk</p> <p>rfincher@harlow-college.ac.uk</p>